Congratulations on Achieving Life Rank!

We're excited to support you as you work toward earning the Eagle Scout Rank. Below, you'll find essential information to help you select and complete a feasible Eagle Scout Service Project and navigate the Eagle Scout Rank Application process. We've also included tips, tools, and advice to help you avoid common pitfalls.

The Eagle Scout Process: Two Main Sections

1. Eagle Scout Service Project
2. Eagle Scout Rank Application

Please take a moment to review the resources below, especially the **"Life to Eagle Scout Trail" from the Lake Shores District.** This document will answer many of your questions and serve as a valuable reference throughout the various stages of your Eagle Rank journey.

1. Eagle Scout Service Project Steps and Timelines

Download the Eagle Scout Service Project Workbook:

Eagle Scout Service Project helps - Chief Seattle Council (seattlebsa.org)

Troop Approval Steps and Timelines:

The entire process, from identifying a project to receiving District approval typically takes up to 3-4 months. Expect to go through several revisions with your Project Mentor, Scoutmaster, Committee Chair, and the Lake Shores District. These may include in-person meetings and email communication.

Tip: Start tracking the time you and your volunteers spend on the project, including planning time. This will be essential for your final report.

Project Planning: (*Allow up to 6 weeks)*

Choose a project and an Eagle Project Coach. Meet with your Scoutmaster to select a coach who aligns well with you and your project. Your Eagle Project Coach will guide and advise you through the process of planning and executing your Eagle Scout Service Project. They will assist with planning, offer advice on health and safety considerations, and help get your project started. When your coach feels you're ready, submit your proposal to the Scoutmaster via email.

Scoutmaster Approval: *(Allow 2-3 weeks)*

- Work with your Scoutmaster to make necessary revisions.
- Once approved, email the Committee Chair for further revisions and approval.

Committee Chair Approval: ***(Allow 2-3 weeks)***

- Work with the Committee Chair for final revisions and seek approval. This is your last step before submitting your proposal to the district, so ensure it's your best work.

District Approval

Submit your review request **30 days before** you intend to start your project. To expedite the process:

- Respond promptly to emails.
- Include your Project Coach, Scoutmaster and Committee Chair in all correspondence.

Note: The more thoroughly you refine your project with the Project Coach, Scoutmaster, and Committee Chair, the quicker the district can approve it, allowing you to begin sooner.

After Project Approval

- Complete the project plan section of the workbook with your Eagle Mentor.
- Work with your Scoutmaster and Patrol Leaders' Council (PLC) to schedule your project.
- Post your project on Troopkit and promote it at Troop and Parent Meetings.
- Coordinate with your Troop's Quartermaster to request any needed supplies.

Complete Eagle Scout Service Project:

- Fill out the **Project Report** section of the Workbook.
- Obtain signatures from your Beneficiary and your Scoutmaster.

2. Eagle Scout Rank Application and Letter of Recommendation Information

New Eagle Scout Rank Application and Reference Letter Requirements

For details on the Eagle Scout rank application process, visit the Chief Seattle Council website.

- Most of your application information will be pre-filled in Scoutbook. If you need assistance, contact your Advancement Chair.
- The **2025 Guide to Advancement** now requires only **four** letters of reference.
- Letters from parents and relatives are **strongly discouraged**.

- Your current **Unit Leader and Committee Chair cannot** serve as references.
- References **do not** need to be 21 years or older.
- Reference letters should be emailed to **lakeshoreseborcoord@hotmail.com**.

Before Scheduling Your Scoutmaster Conference

- Complete all Eagle rank requirements (#1-5)
- Confirm with the Advancement Chair which Merit Badges are in Scoutbook.
- Write your **Statement of Ambition and Life Purpose**. Be prepared to send this to your Scoutmaster before your Scoutmaster Conference.
- Complete your **Eagle Scout Rank Application** and bring it to your Scoutmaster Conference.

Scoutmaster Conference

- Your Conference must be completed before your 18th birthday.
- Schedule your Scoutmaster Conference on Troopkit.
- Be prepared for your conference to take 1 to 1.5 hours.
- Be ready to discuss your **Statement of Ambition and Life Purpose.**
- Obtain a signature from your Scoutmaster on your Eagle Application.

Important: Don't forget to obtain a signature on your Eagle Rank Application from your Committee Chair.

After submitting your Eagle application to the Council

You should receive a confirmation email within two days of submitting your application. It should be processed within two weeks. If you don't hear back, contact the Council.

Feel free to reach out if you need assistance at any point.

Key Contacts

- **570/8570 Committee Chair:** Leah Meigs - leahjohn1031@gmail.com
- **570 Scoutmaster:** Randy Whitehill - rfwhitehill@gmail.com
- **8570 Scoutmaster:** Valerie Magdalin - valeriemag@live.com

- **570/8570 Advancement Chair:** Lindsay Godfrey - lgodfrey.bsa@gmail.com